



BA-PHALABORWA MUNICIPALITY  
MEMORANDUM  
- BUDGET AND TREASURY –

**TO** : *Prospective Service Provider*  
**FROM** : *SCM /STORES*  
**DATE** : *16/02/2022*  
**ENQUIRIES** : *STORES*  
**TELEPHONE** : *015 780 6362/61*  
**REF** : *136514*

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **24/02/2022 12H00**

<b>QUANTITY</b>	<b>Description</b>	<b>PRICE/UNIT (Inc. VAT)</b>	<b>DELIVERY PERIOD</b>
	<b>MAYORAL GALA DINNER</b>		
	<b>VIP CATERING</b>		
150 PEOPLE	<b>STARTER</b> ➤ <b>PLATED FINGER FOOD</b>		
150 PEOPLE	<b>LUNCH</b> ➤ <b>RICE</b> ➤ <b>PAP</b> ➤ <b>GRILLED BEEF</b> ➤ <b>LAMB STEW</b> ➤ <b>GRILLED CHICKEN</b> ➤ <b>3 SALADS</b> ➤ <b>ASSORTED COLD DRINKS (SOFT DRINKS)</b> ➤ <b>100% JUICE</b>		
<b>150 PEOPLE</b>	<b>DESERT</b> ➤ <b>AMARULA MALVA PUDDING WITH ICE-CREAM OR CUSTARD</b>		

**Please number your quotes (Your Ref no)**

**The following conditions will apply:**

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*  
*A firm delivery period must be indicated.*
- *Tax Clearance Certificate*
- *A service provider be registered with central supplier database (CSD)*
- *Registered with CIPRO (CK 1 or 2 document)*
- *BBBEE Certificate certified by a SANAS accredited institution.*
- *Completed MBD4 (Declaration of Interest) Form*

➤ **COMPLETE MBD6.2**